

Synageva BioPharma Corp.

JOB DESCRIPTION

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| JOB TITLE | Associate Director/Director, Program and Alliance Management |
| REPORTING RELATIONSHIP | Reports to Vice President, Program Management and Operations |
| DATE AVAILABLE | April 2012 |
| LOCATION | Corporate Office, Lexington, MA |
| RESPONSIBILITIES | <p>This role will be a key contributor to the company's product(s) development and primarily responsible for the hands-on management of program operations. This position reports into the Vice President Program Management and Operations and works collaboratively with the program team(s) to ensure goals and project milestones are achieved. Leads execution of partnership engagements. Provides program and project management expertise on all aspects of programs and ensures optimal planning and coordination of development to provide smooth and efficient operational implementation of operational strategy.</p> <p>Responsibilities:</p> <ul style="list-style-type: none">• Lead strategy and implementation of partnership programs ensuring all timelines are met and collaboration goals are exceeded.• Develop and manage relationships across these alliances, ensuring that teams are appropriately engaged throughout all levels of both organizations.• Ensures effective integration of program objectives by managing all development activities for specified programs.• Leads program team(s) and is responsible for driving and delivering on program milestones, including managing team meeting logistics and meeting documentation.• Responsible for the implementation, execution and monitoring of integrated program plans; additionally, is responsible for keeping all parties, including senior management, informed on status of programs.• Interfacing with relevant functional groups to coordinate the timely execution of program activities and identifies contingency plans as required.• Develops, maintains, and deploys key project management tools and metrics. In collaboration with Head of Program Management, ensures tools and metrics are used appropriately to enhance project and program delivery and information dissemination to the business.• Supports communications to align project activities with strategy, including planning of any necessary changes to deliverables, and aiding activities to secure Line Management and Development Leadership team support.• Collaborates with program team to anticipate and identify any project risks and to support the timely and realistic action plans and resolves issues.• Prepares timelines, coordinate and update on program activities• Collaborates with clinical sub-team to facilitate start up and execution of planned clinical trials.• Plans internal or CMO long-lead time activities as required and ensure alignment between project plans and development functional schedules.• To liaise cross-functionally with Head of Program Management to ensure |

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| | <p>the efficient and timely transfer of information and materials between Development Functional groups.</p> <ul style="list-style-type: none"> • Communicates effectively with all interfacing functions, Senior Management and external contractors. |
| <p>REQUIREMENTS QUALIFICATIONS</p> | <ul style="list-style-type: none"> • Advanced degree and 8 or more years experience in fast-paced life sciences business environment. • Specific to Program Management: 5+ years of recent program management experience managing product development efforts in drugs or biologics and coordinating cross-functional group schedules for product delivery • 3+ years of experience in alliance/external partnership management • Relevant training or experience in project management preferred. • Must have excellent writing, verbal communication, interpersonal and diplomacy skills. • Must have professional demeanor and appearance. • Must have high degree of accuracy and attention to detail. • Computer Proficiency: MS Office suite and familiarity with MS Project required. |
| <p>NOTES</p> | <p>Synageva BioPharma is a publicly held biopharmaceutical company with headquarters, research and development facilities in Lexington, MA, and research and production facilities in Athens, GA. Synageva was formed to concentrate on novel orphan treatments for rare diseases. Our lead program, SBC-102, an enzyme replacement therapy for LAL Deficiency, is in clinical development and has been granted orphan designation by the FDA. LAL Deficiency is a rare, serious and devastating disease that leads to significant morbidity and mortality. Synageva has four additional orphan products in development. To ensure that these therapeutic candidates reach patients in need, Synageva has recruited a team with a proven record of discovery, development and commercial experience within rare diseases.</p> <p>Our work is based on creating value for patients and their healthcare providers, our shareholders and our employees. Our success brings new treatments to patients and providers. We are building a sustainable business and value for our shareholders because good medicine is good business. Our culture attracts and retains principle-minded individuals of integrity, drive, energy and passion.</p> |